

MALDON DISTRICT LOCAL HIGHWAYS PANEL MINUTES

FRIDAY 6 DECEMBER 2019 at 09:15hrs

COUNCIL CHAMBER, PRINCES ROAD, MALDON

Chairman:	Councillor M F L Durham
Panel Members:	Councillors J Anderson, Mrs P A Channer CC, B E Harker, M W Helm, R Pratt CC and Mrs M E Thompson
In attendance:	Councillor Robert Mitchell, Deputy to the Deputy Leader and Cabinet Member for Infrastructure
Officers:	Sonia Church – Highway Liaison Manager Tom Eng – Highway Liaison Officer Ian Henderson – Senior Road Safety Engineer
Secretariat:	Berna Casey

Item		Owner
1.	Welcome and Introductions: The Chairman welcomed all Members to the meeting and introduced Councillor Robert Mitchell, Deputy to the Cabinet Member for Infrastructure and Ian Henderson, Senior Road Safety Engineer.	Chairman
2.	Apologies for absence: There were none	All
3.	Minutes of Previous Meeting: The Minutes of the meeting held on 6 September 2019 were received and confirmed as a correct record.	All
4.	Matters Arising from Minutes of the previous meeting: 6 September 2019 The Highway Liaison Officer reported the following:- Page 1 – Matters Arising – Overview of Map Essex – that the link to Map Essex had been circulated to all Panel Members.	Tom Eng



5	<p>Casualty Reduction 2020/21:</p> <p>The Senior Road Safety Engineer took the Committee through the three Casualty Reduction Site reports 2020/21. He presented the Panel with an executive summary report; site plan; personal injury analysis and site photos for all three areas.</p> <p><u>Southminster Road at the junction of Mayland Hill</u></p> <p>Noted that intervention work had been agreed by the panel to improve visibility. Vegetation would therefore be trimmed back at key approach areas:- on the Mayland Hill Southbound approach in proximity to the advanced give-way and existing give-way sign to improve forward visibility of the junction and also along the B1018 eastbound nearside approach to the junction.</p> <p><u>Maypole Road, 30 North West j/w Back Lane</u></p> <p>Noted that intervention works included a Feasibility Study to review various junction options e.g. mini roundabout; staggered arrangement and potential rerouting of side road.</p> <p><u>B1026 Maldon Road, 460m North East j/w Wash Lane</u></p> <p>Noted that intervention works included: SCRIM check, replacement of Westbound chevrons, vegetation cut back on the Westbound nearside approach to the bend. Removal and relocation of double bend ahead sign closer to the farm entrance (still facing Westbound). Provision of an additional yellow backed bend ahead sign on the offside Westbound approach to mirror the Eastbound arrangement, both signs to be provided with a maximum advisory sub plate, utilising the existing double bend offside post.</p>	
6.	<p>Report on Funded Schemes:</p> <p>At this stage the Chairman reminded the Panel that the entire budget for the remainder of the year 2019/20 had already been allocated.</p> <p>He advised the Panel that the Highway Liaison Officer had reported that some panels chose to receive lists with live categories only. He said that he preferred seeing the entire picture including those schemes that had been 'completed' or 'removed' and asked the Panel what their preference was. The Panel agreed that, for completeness, and in order to track progress and spend, they would prefer to continue with lists including the aforementioned categories.</p>	

	<p>Prior to the discussion on 2019/20 funded schemes list, the Highways Liaison Officer updated the Panel on a scheme in the 2018/19 programme.</p> <p>Funded Schemes 2018-19</p> <p><u>Item 2 - Fambridge Road (Lower Burnham Road to Rectory Road), North Fambridge</u> - Study into provision of footway and Item 3 - Fambridge Road, Maldon (Limebrook Way RAB to Royal Oak P/H) – Footpath - Noted that the Panel had previously agreed to roll this out in the 2018-19 programme. However further investigations had shown that this scheme was likely to require ditch drainage which would cost an extortionate amount. It was agreed to consider this at the next meeting when the overall budget cost was known.</p> <p>The Highway Liaison Officer then took the Panel through the budget Summary for 2019/20:-</p> <p>Budget Summary 2019/20 Capital Budget - £200,000 Safer Roads Schemes - £45,500 Total Value of other Commissioned Schemes - £156,500 18/19 schemes Rolled into 19/20 - £16,500 Remaining Budget to Allocate £00.00</p> <p>For ease of reference those schemes shaded green denoted completed. Where an update had been provided by Officers, this was shaded yellow, schemes that had been cancelled were shaded grey and those for removal were red.</p> <p>Funded Schemes 2019-20 – Total Value of Schemes - £202,000</p> <p><u>Item 2 - B1021 Bradwell Road, Mill End Bradwell on Sea - VAS and signage</u> – Noted that the problems with this scheme were multi-layered. It was not possible to use solar signage due to the large hedgerows and trees, however, battery operated VAS signs required maintenance, changing and recharging batteries. This could prove unsuitable given the location and the lack of a footway and that the Parish Council would need to take ownership. The appropriate risk assessments would need to be completed, outcomes relayed to the Parish Council and the final decision would rest with them.</p> <p>It was agreed that the Local Highways Panel (LHP) would fund the civil engineering works up to a cost of £1,000. Councillor Pratt would meet with the resident, Essex Highways staff and the Parish Council, on site, to discuss the options, issues around maintenance, risks, location etc. and report back to the next meeting of the Panel.</p>	
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<p><u>Item 8 – Eves Corner B1021 Southminster Road j/w Mill Road/Green Lane, Burnham-on-Crouch</u> - Bend signs, carriageway markings and kerb improvements - Noted the design will be available by the end of December 2019.</p> <p><u>Items 3-9</u> – Noted that these had been reported as completed in Quarter 4, work was underway, and the job packs were with the Direct Delivery Gang (DDG) for completion in the next Calendar Year.</p> <p><u>Item 10 - Tom Tit Lane at j/w A414 Woodham Mortimer - Signage improvements</u> – Noted that this scheme had been reported as completed at the previous meeting. Further works had now been identified, therefore this was still incomplete. The design team were in the process of rectifying this.</p> <p><u>Item 11 - Heybridge - Village gateways, four village gateway treatments</u> – Noted this scheme was now completed.</p> <p><u>Item 14 – Church Road, Tolleshunt Major</u> – Installation of ‘No through road signage’ – Noted this scheme was now completed.</p> <p><u>Item 15 – A414 Maldon Road (Oak Corner to Post Office Road) Woodham Mortimer</u> – The Highways Liaison Officer reported that the information under this item was displayed incorrectly within the paperwork. Further investigations had concluded that a crossing facility was not recommended by the engineering team. A speed reduction to 50mph is now being considered, and conversations are taking place with Cllr Channer and the Parish Council.</p> <p><u>Item 16 – B1010 Maldon Road, Burnham-on-Crouch 30mph carriageway roundels</u> – Noted this scheme was now completed.</p> <p><u>Item 17 - Near 20 Coleridge Road, Maldon</u> – bollards to improve parking – Noted this scheme had been cancelled.</p> <p><u>Items 12/13/18</u> - Noted that to minimise costs the plan was to complete all 3 schemes in one day, next calendar year between January to the end of March 2020. Works to be undertaken by the DDG.</p> <p><u>Item 20 – Maypole Road, Langford</u> – Horse warning signage – Noted this scheme was now completed</p> <p><u>Item 21 – D’Arcy Way, Tolleshunt D’Arcy</u> – Cul-de-Sac signage - Noted this scheme was now completed.</p> <p><u>Item 22- Land Adjacent to White Lyons/Bradwell Church, High Street, Bradwell-on-Sea</u> – Traffic management improvements - Noted this scheme has been cancelled.</p>	
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	<p><u>Item 24</u> – Noted the design had not been shared yet as there were concerns about delivering all items within budget. Currently awaiting confirmation from the project manager. The outcome will be shared with the Parish Council and the Chairman.</p> <p>Referring to Scheme 24 the Chairperson reported that the proposed scheme had not been welcomed by the Parish Council. He expressed concern that when the Parish Council met with the engineers the Parish were not very professional in their response. He felt that the response from the Parish Council was inappropriate given that the engineers were working on a scheme to assist the Parish Council.</p> <p>The concern was that further revision to the existing scheme could take it outside the agreed budget. The Highways Liaison Officer reported that the costings should be available early week commencing 9/12/2019 and he would share them with the Chairman.</p> <p>The Chairman proposed that once the options and costings were available he would circulate them to the panel for approval. If it was not possible to fund the scheme within the costs, a suitably worded letter to that effect would be sent to the Parish Council.</p> <p><u>Item 25 – B1018 Burnham Road j/w Green Lane, Althorne</u> – Signage improvements , removal and installation of new traffic island, and carriageway resurfacing – Noted that this was programmed for the end of March, funded from the 2019/20 budget.</p> <p>During the above discussions concerns were raised regarding the information on the list in that it could be misleading. It was difficult to determine the status of the scheme, whether it was design only, or the entire scheme that was approved. The Highway Manager acknowledged that this was an ongoing issue and she was in the process of redesigning the website to counter these problems. Going forward there would be a key denoting what was design and what was the total scheme cost. There would also be a facility to view all outstanding designs and schemes respectively.</p>	
<p>7.</p>	<p>Report on Schemes Awaiting Funding - £36,500</p> <p>For ease of reference those schemes shaded green denoted they have been validated as being feasible and are available for consideration. Those shaded amber were awaiting the results of a feasibility study and red denoted schemes that were against ECC policy or there was no appropriate engineering solution. Finally, white was where a request has been received and was in the initial validation process.</p> <p>The Highway Liaison Officer drew Members' attention to the summary budget for next year. He reminded Members that whilst schemes had been submitted in advance there was still shortfall in schemes against</p>	

	<p>the 2020/21 capital budget of £165,000. Should the Panel not identify additional schemes the budget would be used elsewhere. The Chairman said he was disappointed in the response, given he had written to all Parish Councils. However, he reminded the Panel that there were quite a number of schemes on the 2019/20 list in validation and design stage that could be brought forward.</p> <p>Safer Roads</p> <p>Noted that the three schemes listed had been dealt with under Agenda Item 5 – Casualty Reduction 2020/21.</p> <p>Traffic Management - £22,500</p> <p><u>Item 1 B1018 – Langford Road, Wickham Bishops – Carraigeway improvements</u> – Agreed to be funded next year.</p> <p><u>Item 2 - Plains Road Great to Little Totham – Speed reduction</u> – Agreed to be funded next year.</p> <p><u>Item 3 – Blackhouse Farm Cottages, Steeple Road, St. Lawrence – Traffic management</u> - Agreed that the Highways Liaison Manager and the Highway Liaison Officer meet with residents to discuss options. It was further agreed to change the status to amber.</p> <p><u>Item 4 – Woodrolfe Road, Tollesbury – surfacing in front of seawall</u> - Agreed to fund the design only works next year.</p> <p><u>Item 5 – Chimney Pot Lane Hazeleigh – Investigation into the possibility of placing restrictions to prevent HGVs from using the route</u> – Agreed that that the Highway Liaison Officer report back on this item due to the potential implications of increased usage as a result of the Maldon Brewery planning application.</p> <p><u>Item 6 – Witham Road, Wickham Bishops – Investigation into the possibility of undertaking a review of the signing and lining along the route</u> – Noted this was currently in validation.</p> <p><u>Item 7 - B1021 Burnham Road, Southminster – Residents raised concerns in relation to speeding vehicles</u> – Agreed that this be removed from the list as speed surveys undertaken showed good compliance with the speed limit.</p> <p><u>Item 8 – West Street, Tollesbury – Perceived speeding issue</u> - Agreed that this be removed from the list as tests show no need for intervention.</p>	
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<p><u>Item 9 – Elysian Gardens, Tollesbury – Parish Council reported obstructive parking</u> -Agreed that this be removed from the list as it will be passed to the the South Essex Parking Partnership.</p> <p><u>Item 10 – East End Road – Parish Council requested traffic calming measures and a 20mph limit</u> – Noted that this scheme was in validation.</p> <p><u>Item 11 – Witham Road, Little Braxted – Parish Council requested additional signage to prevent vehicles from travelling along Witham Road</u> - Noted that this scheme was in validation.</p> <p><u>Item 12 – Walden House Road, Great Totham – Parish Council requested traffic calming measures within the vicinity of the Primary School</u> - Noted that this scheme was awaiting speed and volume and survey information.</p> <p><u>Item 13 – Kelvedon Road, Wickham Bishops – Parish Council requested measures to prevent parking around the bus stop</u> - _Noted that this scheme was in validation.</p> <p><u>Item 14 – Old Heath Road j/w Tinkers Hole, Southminster - Councillor Pratt requested an investigation into changing the priority at the junction and signage improvements</u> - Noted that this scheme was in validation.</p> <p><u>Item 15 – Mill Lane j/w Buckingham Street, Tolleshunt Major – HGV signage improvements</u> – Noted awaiting design results 19/20.</p> <p><u>Item 16 – Factory Hill/Brook Road/D’Arcy Road, Tolleshunt Knights – Traffic management improvements to mini-roundabout</u> – Noted awaiting feasibility results 19/20.</p> <p><u>Item 17 – Tiptree Road, Wickham Bishops – Footway – investigation into the possibility of linking the footway</u> - Noted awaiting feasibility results 19/20.</p> <p><u>Item 18 – Main Road, Mundon, traffic management improvements – road narrowing and/or priority working</u> - Noted awaiting design results 19/20.</p> <p><u>Item 19 – Eves Corner B1021 Southminster Road j/w Mill Road/Gren Lane, Burnham-on-Crouch – Bend improvements – bend signs, carriageway markings and kerb realignment</u> - Noted awaiting design results 19/20 and that this scheme was a major priority.</p> <p><u>Item 20 – Woodham Road/The Street, Stow Maries – Traffic management improvements – road narrowing and/or priority parking</u> - Noted awaiting feasibility results 19/20 and that this scheme was a major priority.</p>	
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<p><u>Item 21 – A414, Maldon Road (Oak corner to Post Office Road), Woodham Mortimer – measures to help pedestrians cross the road to bus stops</u> - Noted awaiting design results 19/20. Agreed that the Highways Liaison Officer update the description on this scheme to include the speed restrictions as this was a major priority.</p> <p><u>Item 22 – Southend Road and B1010, Burnham Road, Hazeleigh – amendments to speed limit and gateways</u> - Noted awaiting design results 19/20.</p> <p><u>Item 23 – Limebrook Way j/w Mundon Road/Wantz Road, Maldon – Signage improvements A414 (Mundon Road) to Hythe Quay and Promenade Park</u> - Noted awaiting design results 19/20</p> <p><u>Item 24 – Fambridge Road, Maldon (Limebrook Way RAB to Royal Pak P/H) – Detailed design of footpath</u> - Noted awaiting design results 19/20.</p> <p>Walking - £4,000</p> <p><u>Item 1 – Church Road (Holt Drive to Blacksmiths Lane) and Arbour Lane (Blacksmiths Lane to Grange Road), Wickham Bishops</u> – Agreed that be removed from the list as it was not cost effective.</p> <p><u>Item 2 B1010 Chelmsford Road (Spar Lane to Veterinary Practice), Purleigh – Investigation into possible footway/walkable verge</u> - Noted awaiting design results 19/20.</p> <p>Passenger Transport - £10,000</p> <p><u>Item 1 – Fambridge Road, Maldon – New bus stop poles/flags/timetables - nine bus stops need clearly identifying , some flags on lamp posts</u> - Agreed that the Passenger Transport team be approached to fund this scheme and report back to the next meeting.</p> <p><u>Item 2 – B1018 Southminster Road near Dairy Farm Road, Althorne/Mayland</u> – Noted that the scheme description be updated to remove reference to ‘kerbing’.</p> <p>Public Rights of Way – £0</p> <p><u>Item 1 Byway 32 Purleigh (Roundbush Road to Howe Green Road) – Improve drainage, rebuild surface, install heavy duty removable bollards</u> – Noted awaiting outcome of investigations by Public Rights of Way team.</p> <p>The Highway Manager informed the Panel that the future of passenger transport bus shelter procurement was currently under review. The intention was to identify all bus shelters across the</p>	
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	<p>county, bringing them all under one umbrella creating an Essex brand. She said she would report back in more detail at the next panel meeting.</p>	
<p>8.</p>	<p>Any other business</p> <p>In response to a question from Councillor Helm regarding 20mph speed limits for schools in Tillingham, St Lawrence and Mayland the Highway Liaison Officer said he would check his records and report back. He advised that there were speed surveys being undertaken in those areas and the results would be reported at the next meeting.</p> <p>Councillor Mitchell, referring to the school speed limit enquiry, suggested that like other LHPs Parking Partnership Officers be invited to meetings to advise as appropriate. He reminded the panel that the 3PR scheme had proved very successful outside schools.</p> <p>Councillor Channer raised the issue of a request from a resident regarding a road closure. She reported that the resident had been advised by Essex County Council enquiries team to seek the support of their County Councillor. The Highway Manager asked that the detail be forwarded to her as the system operated a default response which was not appropriate in all instances. The Panel agreed that issues of road closures had serious traffic management ramifications that required input from traffic management experts before progressing to a lobbying stage.</p> <p>In response to a query from Councillor Thompson regarding the extension of an existing walkable verge in Tolleshunt Major, the Highway Liaison Officer said he would check his records and report back. It was noted that if the scheme had been submitted it would be considered at the next panel meeting.</p>	
<p>9.</p>	<p>Date of next meeting</p> <p>The Chairman advised the Panel that the reported date of Friday 6th March 2020 may change to either Friday 28th April or Friday 13th March 2020 and the Panel would be advised as appropriate. He then wished all present a peaceful festive break.</p>	

The meeting closed at 11:10am